**Inny Kayak Club Constitution**

Updated Jan 2020– Post AGM

**1: Name**

The Club will be called INNY KAYAKERS Association and will be

affiliated to the Canoeing Ireland.

For promotional purposes the club may be called Inny Kayak Club

(hoodies , headed paper etc)

**2: Aims and objectives**

The aims and objectives of the Club will be:

• To offer coaching and competitive opportunities in Kayaking &

Canoeing.

• To promote the Club within the local community.

• To manage the upkeep of, and access to, the river Inny.

• To ensure a duty of care to all members of the Club.

• To provide all its services in a way that is fair to everyone.

• To ensure that all present and future members receive fair and equal

treatment.

**3: Membership**

Membership should consist of officers and members of the Club.

All members will be subject to the regulations of the constitution and by

joining the Club will be deemed to accept these regulations and codes of

conduct that the Club has adopted.

Members will be enrolled in one of the following categories:

• Full member (over 18)

• Junior member (under 18)

• Student member

• Family membership (two adults + children)

● Lifetime member (limited to 15)

**Note:** lifetime members can include, if they so wish, their

partner/spouse and children (between the ages of 10 and 18)as

“members with rights of members” (AGM 2012), This offer is no

longer available as of June 2012. List of lifetime members and terms

and conditions are in appendix

The minimum age for junior members is 10 years of age.

**4: Membership fees**

Membership fees will be set annually and agreed by the Executive/

Management Committee or determined at the Annual General Meeting.

The membership term is annual from the 1st of January to December

31st. Membership to be paid by the end of February. Membership will

cease at the end of February for any member who has not paid their

subscription in full.

**Current Membership fees are** :

• Full member : €65 • Junior member: €30

• Full time Students (over 18): €40 • Family membership: €130

**6: Committee**

The officers of the Club will be:

• Chair (executive officer)

• Secretary (executive officer)

• Treasurer (executive officer)

• 2 ordinary members.( agm 2014 )

Only full members who have at least 12 months membership will be

eligible to hold an executive position on the committee.

Only these posts will have the right to vote at meetings of the

Management Committee.

Junior members may not hold a position on the committee nor do they

have the right to vote at meetings.

The Management Committee will be convened by the Secretary of the

Club and held no less than three times per year.

Any committee member having been served with due notice of

forthcoming meetings who subsequently has two consecutive

unexplained absences may upon agreement of a quorum be deemed to

have resigned from the committee. A committee member removed from

the Committee will be notified in writing of the above.

The committee may co-opt a club member to serve in a vacant position.

The quorum required for business to be agreed at Management

Committee meetings will be: 3 (2 of which are executive officers)

The Management Committee will be responsible for adopting new policy,

codes of conduct and rules that affect the organisation of the Club.

The Management Committee will have powers to appoint

sub-committees as necessary and appoint advisers to the Management

Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings

of members who infringe the Club rules/regulations/constitution. The

Management Committee will be responsible for taking any action of

suspension or discipline following such hearings.

The Management Committee will have the power to change, delete or

add to any part of the constitution if they deem that part of the

constitution is unworkable. This decision will only come into force after it

has been ratified by a vote at an AGM or EGM of the Club as soon as

possible.

Club House

During the first two months of each calendar year the Club shall furnish

to Longford County Council details of Public Liability and any other

insurances that were in force in the previous year.

During the first two months of each calendar year the Club shall furnish

to Longford County council the names and address of the chairman and

treasurer of the Club.

During the first two months of each calendar year the Club shall furnish

to the Longford County council a copy of the Club Constitution.

The Club will not change any rules/constitution which would impact on

Longford County Councils or it’s right over the property.

The premises shall be used as a club house to serve the Inny kayakers

Club and for no other purpose whatsoever.

**7: Finance**

All Club monies will be banked in an account held in the name of the

Club.

The Club Treasurer will be responsible for the finances of the Club.

The financial year of the Club will end on: December 31st.

A statement of annual accounts will be presented by the Treasurer at the

Annual General Meeting.

Any cheques drawn against Club funds should hold the signatures of the

Treasurer and the Chairperson.

The committee is not authorised to put the club into debt without prior

authority of club members at an AGM or EGM .

**8: Annual General Meetings**

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-appointment.

The AGM will aim to be held before the end of November each year.

Notice of the Annual General Meeting (AGM) will be given by the Club

Secretary to all members in writing at least 14 days before the date of

the meeting, based on the most recent membership list and contact

details.

The AGM will receive a report from officers of the Management

Committee and a statement of the accounts.

Nominations for officers of the Management Committee can be sent to

the Secretary prior to the AGM and nominations can also be taken from

the floor.

All adult members have the right to vote at the AGM.

The quorum for AGMs will be 10 adult members.

The Management Committee has the right to call Extraordinary General

Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same

as for the AGM.

**9: Discipline and appeals**

All complaints regarding the behaviour of members should be submitted

in writing to the Secretary.

The Management Committee will meet to hear complaints within 21 days

of a complaint being lodged. The committee has the power to take

appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the

person who lodged the complaint and the member against whom the

complaint was made within 21 days of the hearing.

There will be the right of appeal to the Management Committee following

disciplinary action being announced. The committee should consider the

appeal within 21 days of the Secretary receiving the appeal.

**10: Dissolution**

A resolution to dissolve the Club can only be passed at an AGM or EGM

through a majority vote of the membership.

In the event of dissolution, the trustees of the Club will decide on the

dissolution of IKA assets.

**11: Amendments to the constitution**

The constitution will only be changed through agreement by majority

vote at an AGM or EGM.

**12: Declaration**

INNY KAYAKERS CLUB hereby adopts and accepts this constitution as a

current operating guide regulating the actions of members.

SIGNED: ……………………………………………………….……..

Name: Club ChairPerson

SIGNED: ……………………………………………………….……..

Name: - Club Secretary

Date ………………………………………………